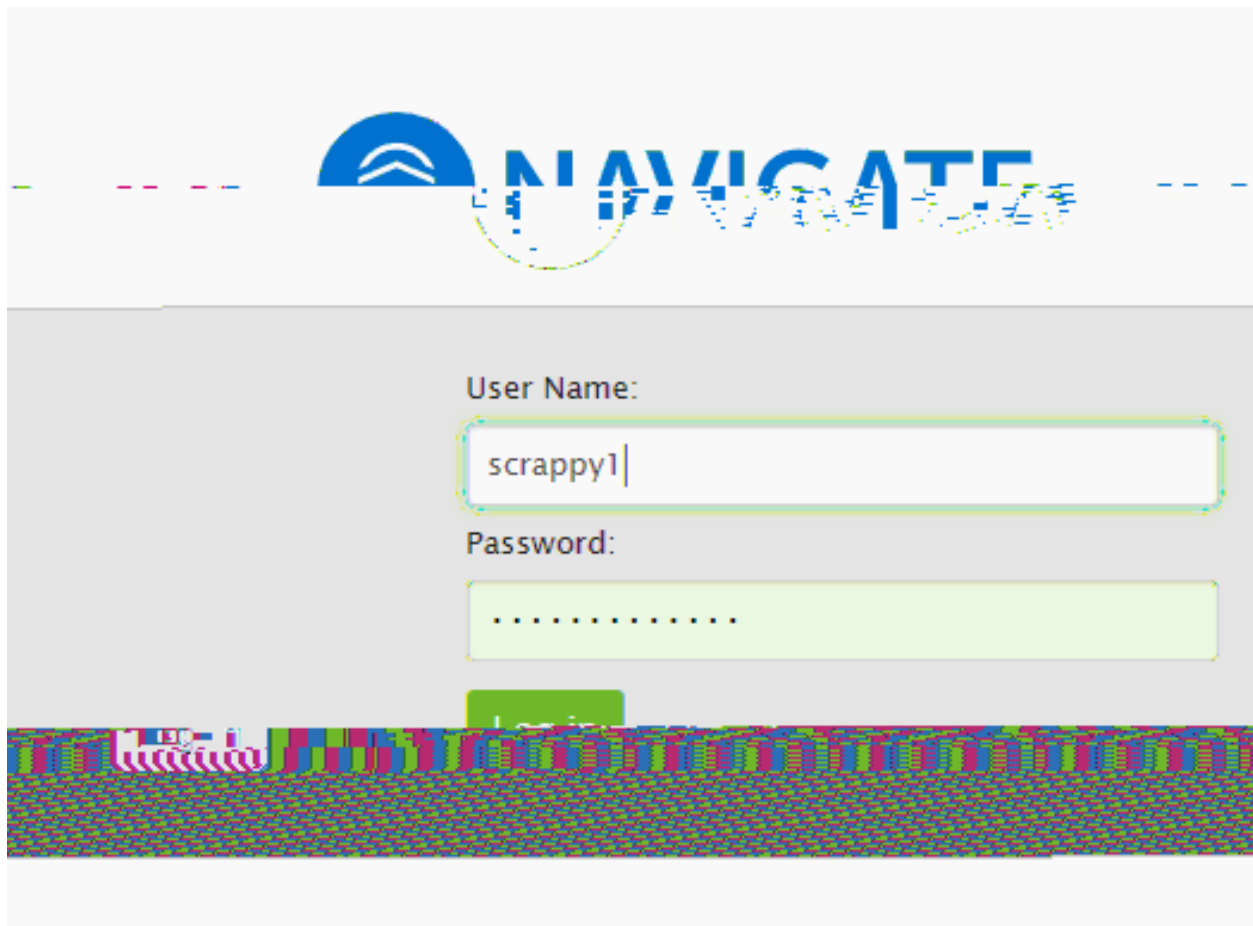


CCSE Advising Scheduling an Appointment

N L C M E C I E N C E C M E G A M E
D E I G N D E E L M E N D A A C I E N C E
A N A L I C I N F M A I N E C H N I C A L G A M E A N D
F A E E N G I N E E R I N G D E N

Step 1

Log in to [EAB Navigate](#) with your NetID and password. You can also get to this link on Owl Express under the 'Student Services' menu.



The screenshot shows the EAB Navigate login interface. At the top center is the 'NAVIGATE' logo, which consists of a blue semi-circle with a white stylized 'N' inside, followed by the word 'NAVIGATE' in a blue, sans-serif font. Below the logo is a light gray rectangular area containing the login form. The form has two input fields: the first is labeled 'User Name:' and contains the text 'scrappy1'; the second is labeled 'Password:' and contains a series of dots. Below the password field is a green rectangular button with the word 'Login' written on it. The bottom of the page features a colorful, abstract pattern of small, multi-colored squares.

TAKE ME TO EAB!

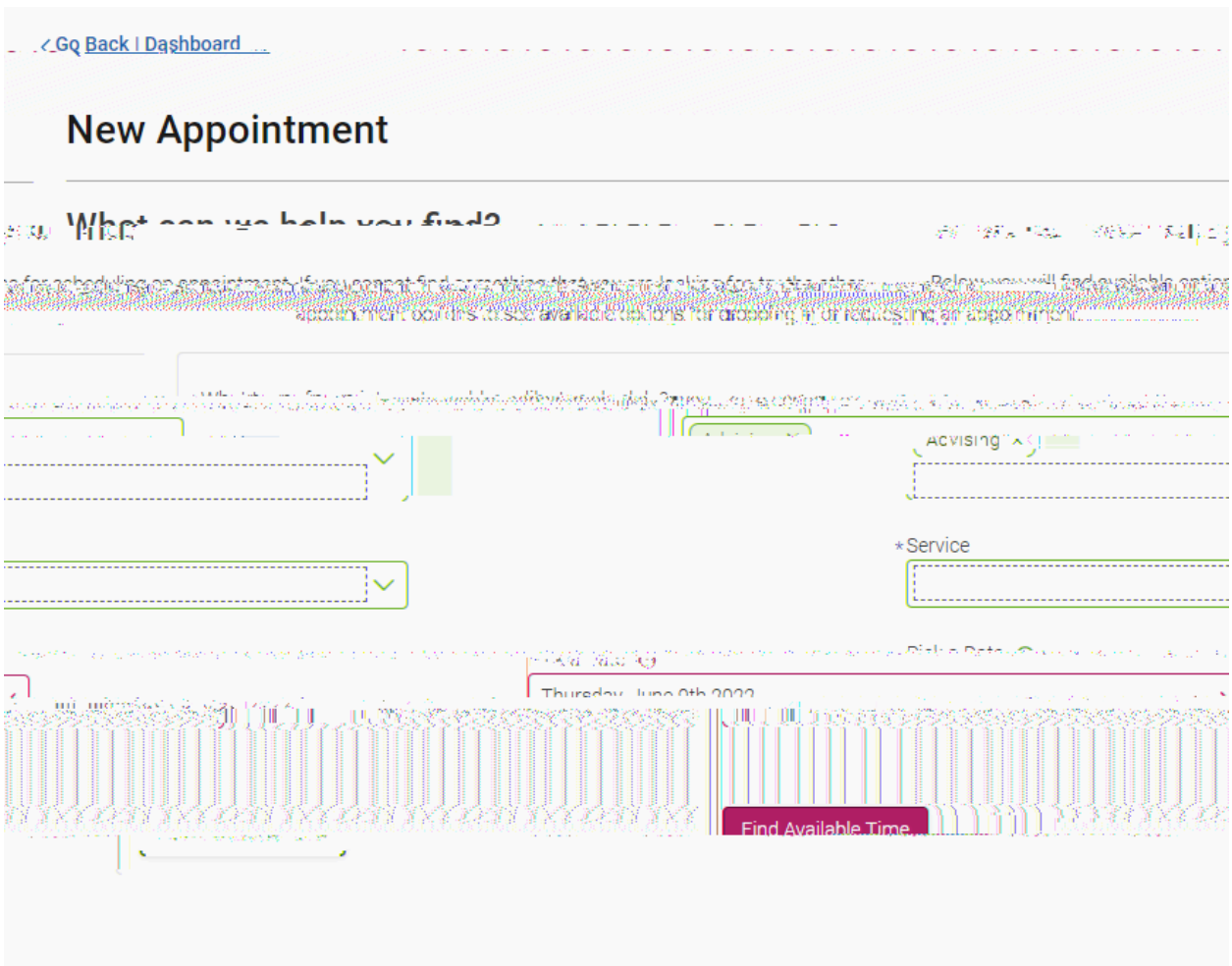
Step 2

Click on the blue 'Schedule an appointment!' button on the right hand side of the screen.



Step 3

Click/tap on the first drop-down box and select 'Advising'.



details message that the advisor has put for important instructions, and leave a comment or 10 about what you would like us to know in preparation of your advising appointment (e.g. areas of concern, pronouns, registration issues, a hold, etc).

The screenshot shows a web-based scheduling interface. At the top, the date is set to 06/28/2022. Below that, the location is specified as Marietta - Atrium, Room 266, within the College of Computing and Software Engineering Advising. The staff member assigned is Amanda D... The 'How would you like to meet?' dropdown menu is open, showing 'In-person' as the selected option. Below this, there is a note: 'You are seeing the meeting times available for this time slot.' A calendar grid is visible, with a specific time slot highlighted. At the bottom of the form, there is an 'Email Reminder' checkbox which is currently unchecked, and a prominent blue 'Schedule' button.

Step 8

Make sure you select 'Email Reminder', ESPECIALLY if you are scheduling an appointment a couple weeks in advance. Click the blue 'Schedule' button, and then all you need to do is attend your appointment!

We look forward to talking with you!

Need help now? Email us at ccseadvising@kennesaw.edu

[If you are NOT a CGDD, CS, DSA, IT, or SWE major/minor, then find your assigned advisor at https://advising.kennesaw.edu/who.phpr](https://advising.kennesaw.edu/who.phpr)

We look forward to talking with you!