C A D - R G

A dashboard user with a Reviewer role has view-only access to courses. This role is intended for any faculty or staff who should be able to view course attributes for course sections but cannot request changes to the existing attributes. The reviewer role allows the user to access courses in the Courses to Review section of the dashboard Course List page.

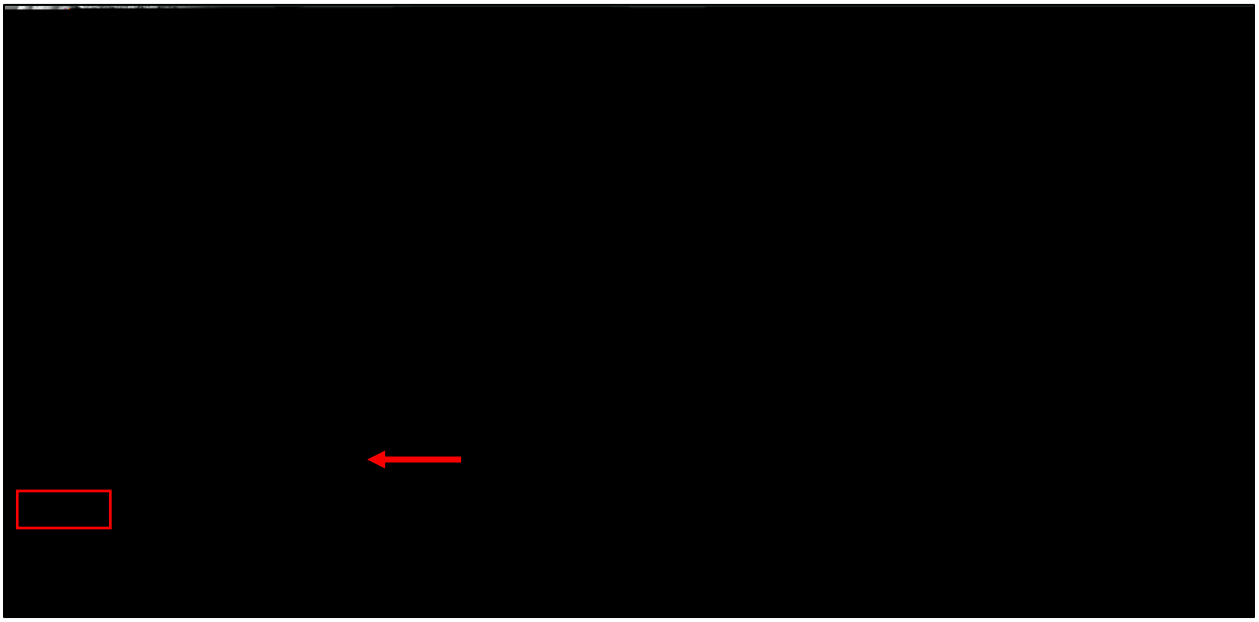
As a Reviewer, the dashboard user selects a term to process, selects courses to view, and reviews the course

D R

1. Select term to process

On the Course Attribute Dashboard - Select a Term page, select a term to process. The dropdown term list will only display current or future terms.

Click Submit to see the Course Attribute Dashboard - Course List page.

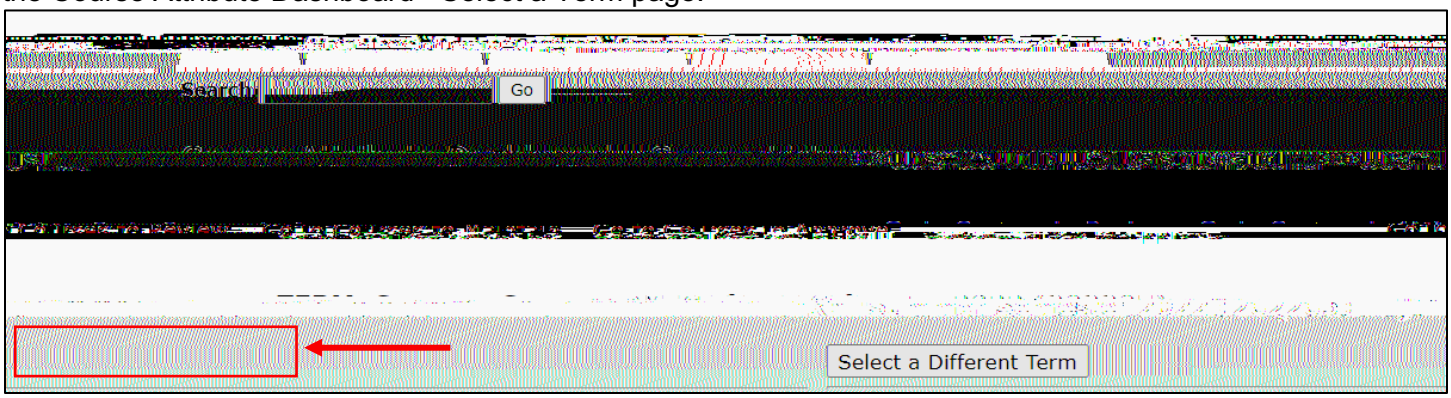


2. Vie course list and select course(s) to revie

Links at the top of the Course Attribute Dashboard - Course List page will allow you to jump to the page sections:

- Courses to Review
- Courses to Maintain
- Courses to Approve

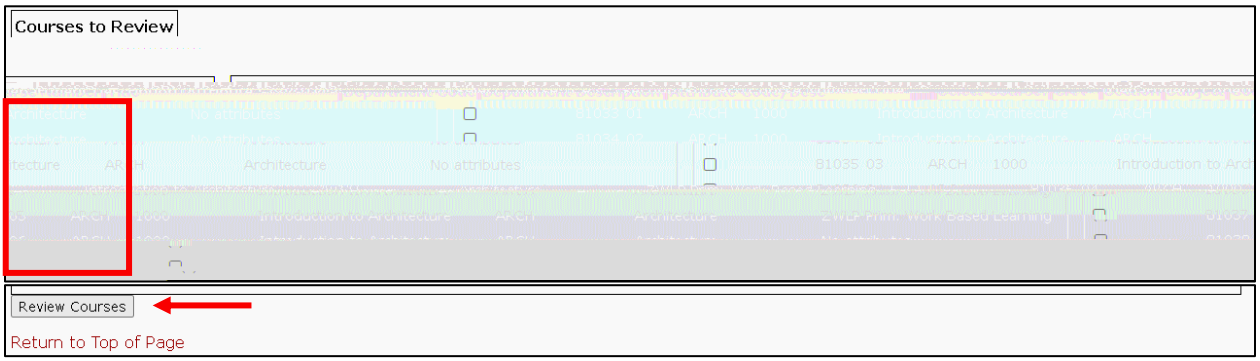
The term selected is displayed at the top of the page. The Select a Different Term button will take you back to the Course Attribute Dashboard - Select a Term page.



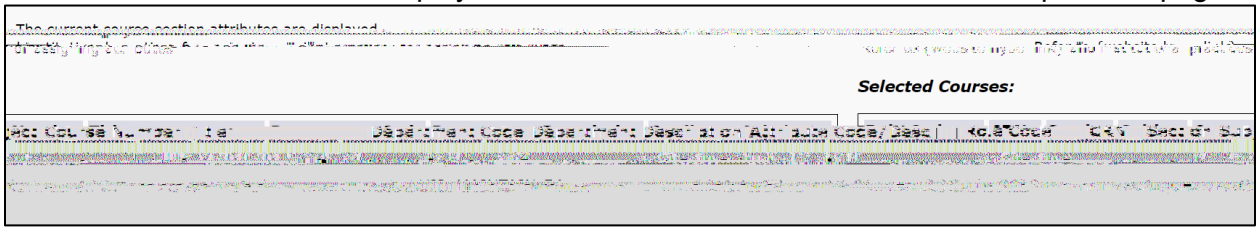
The following information will be displayed for available courses:

- CRN
- Section Number
- Subject
- Course Number
- Title
- Department Code
- Department Description
- Attribute Code/Description

Check the Select Course box next to courses to review.



3. Vie selected courses

The Course Attribute Dashboard - Reviewer - Selected Courses page will be displayed. The term selected is displayed at the top of the page.

The selected courses will be displayed with the same format and content as the previous page.